

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Civil Service Committee Meeting
April 9, 2024

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District Civil Service Committee was called to order by President Kim Brewer at 6:00 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District’s Administrative Office Building, at 433 South Allison Parkway, Lakewood, Colorado, and available remotely via Teams.

II. ROLL CALL

President Kim Brewer	Present
Vice President Susan Emsbo	Present
Member Christina Cosentini	Present
Member Christopher Holm	Present
Member Leo Johnson	Present
Member Jim Roos	Absent – Excused
Member Danny Turney	Present
Member Peggy Valdez	Present
Board Liaison Don Sherman	Present

Also present were Fire Chief Don Lombardi; Division Chief Doug Hutchinson; Lieutenant Jon Beattie representing IAFF Local 1309; and, Ms. Kara Urland as recording secretary.

III. PUBLIC COMMENT

None.

IV. ADOPTION OF AGENDA

MOTION: It was moved by Leo Johnson and seconded by Danny Turney to accept the agenda for the regular meeting of the West Metro Fire Protection District Civil Service Committee of April 9, 2024, as presented. The motion was voted upon and carried.

V. REVIEW OF MINUTES

MOTION: It was moved by Leo Johnson and seconded by Peggy Valdez to approve the minutes of the regular meeting of the Civil Service Committee dated March 12, 2024 as presented. The motion was voted upon and carried.

VI. REPORT OF THE FIRE CHIEF – Fire Chief Don Lombardi

The powerful windstorm that occurred on April 6th and 7th, 2024, resulted in 441 calls for assistance.

The Fire Chief Search Committee is scheduled to meet on April 11, 2024, to discuss the criteria for initiating the search process to hire a new fire chief, with the intention of identifying the next fire chief by the first quarter of 2025.

Interviews for the new mental health coordinator position will be conducted on April 16, 2024. This role will oversee all aspects of the District's mental health program.

VII. REPORT OF THE TRAINING CHIEF – Division Chief Doug Hutchinson

Repairs at the Training Center are progressing well, with significant maintenance work underway.

The District has been fortunate in recent months to receive access to buildings in the area that are scheduled for demolition to conduct training. Most recently, the developers associated with the Sears on West Colfax offered the building for training purposes while awaiting demolition. This training provided invaluable, realistic scenarios for structure training.

Active threat training involving all relevant law enforcement agencies in the area is scheduled to occur in the upcoming weeks. Additionally, a kickoff meeting for a large-scale active threat exercise, scheduled for August 2025 was held.

VIII. REPORT OF LEGAL COUNSEL – Cathy Tallerico, Esq.

None.

IX. REPORT OF BOARD LIAISON – Secretary Don Sherman

Mr. Don Sherman reported on the March 19, 2024, board meeting. The next board meeting is scheduled for April 16, 2024.

X. REPORT OF THE UNION – Lieutenant Jon Beattie

The Colorado Fallen Firefighter Memorial will hold a ceremony on May 18, 2024, at 10:00 a.m., located at 470 S Allison Parkway, Lakewood, CO.

XI. REPORT OF THE RCS COMMITTEE – Lieutenant Jon Beattie

The RCS Committee will transition to quarterly meetings, with the next meeting scheduled for April 18, 2024.

The oral board process held in March was deemed successful. A complete report of the RCS committee on the hiring process will be provided to the Civil Service Committee at the next meeting.

XII. FINANCIAL REPORT – Division Chief Doug Hutchinson

A. Budget Review

Chief Hutchinson reviewed the 2024 year-to-date budget.

XIII. OLD BUSINESS

A. 2024 3rd Grade Firefighter Promotional Exam (23-01)

1. Ratification of written scores

MOTION: It was moved by Peggy Valdez and seconded by Danny Turney to ratify the final scores of the 2024 3rd Grade Firefighter Promotional Exam (23-01) and to post the results of the exam on April 9, 2024. The motion was voted upon and carried.

XIV. NEW BUSINESS

A. 2024 Lieutenant Promotional Exam

1. Contract

MOTION: It was moved by Danny Turney and seconded by Christina Cosentini to approve the Contract for services with CPS HR for the 2024 Lieutenant Promotional Exam as presented. The motion was voted upon and carried.

2. Reading List

MOTION: It was moved by Leo Johnson and seconded by Christopher Holm to approve the reading list for the 2024 Lieutenant Promotional Exam as presented and to approve the reading list for posting on April 9, 2024. The motion was voted upon and carried.

3. Notice

MOTION: It was moved by Leo Johnson and seconded by Danny Turney to approve the notice of examination for the Lieutenant Promotional Exam as presented and to approve the notice for posting on April 9, 2024. The motion was voted upon and carried.

XV. OTHER MATTERS

None.

XVI. EXECUTIVE SESSION

None.

XVII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Danny Turney and seconded by Susan Emsbo to adjourn the regular meeting of the West Metro Fire Protection District Civil Service Committee. The motion was voted upon and carried.

The meeting adjourned at 6:37 p.m.

Recording Secretary: /s/ Kara Urland
/s/ Kim Brewer