

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Civil Service Committee Meeting
May 9, 2023

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District Civil Service Committee was called to order by President Peggy Valdez at 6:00 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's Administrative Office Building, at 433 South Allison Parkway, Lakewood, Colorado, and available remotely via Teams.

II. ROLL CALL

President Peggy Valdez	Present
Vice President Susan Emsbo	Present
Member Kim Brewer	Present
Member Christina Cosentini	Present - Via Teams
Member Christopher Holm	Absent - Excused
Member Leo Johnson	Present
Member Jim Roos	Present
Member Danny Turney	Absent - Excused
Board Liaison Don Sherman	Present

Also present were Division Chief Doug Hutchinson; Lieutenant Jon Beattie representing IAFF Local 1309; and, Ms. Jennifer Wheaton as recording secretary.

III. PUBLIC COMMENT

None.

IV. ADOPTION OF AGENDA

MOTION: It was moved by Leo Johnson and seconded by Jim Roos to accept the agenda for the regular meeting of the West Metro Fire Protection District Civil Service Committee of May 9, 2023, as presented. The motion was voted upon and carried.

V. REVIEW OF MINUTES

MOTION: It was moved by Kim Brewer and seconded by Jim Roos to approve the minutes of the regular meeting of the Civil Service Committee dated April 11, 2023 as presented. The motion was voted upon and carried.

VI. REPORT OF THE FIRE CHIEF – Division Chief Doug Hutchinson

None.

VII. REPORT OF THE TRAINING CHIEF – Division Chief Hutchinson

The recruit academy 23-01 is scheduled to graduate on June 15, 2023 at 4:00 p.m. at Dakota Ridge High School with 12 West Metro graduates.

The Golden Fire academy, coordinated by West Metro Captain Dan Wenger, is in progress and is going well.

The 11-day technical rescue class is close to conclusion which will result in a group of new technical rescue technicians when the course is complete.

Other trainings currently in progress include dive training, hazardous materials training, auto extrication training, an incident safety officer class and a driver trainer class.

Physical agility test practice dates for prospective future firefighter applicants are on the schedule at the Training Center throughout the summer 2023. Dates are available on the West Metro website.

VIII. REPORT OF LEGAL COUNSEL – Cathy Tallerico, Esq.

None.

IX. REPORT OF BOARD LIAISON – Secretary Don Sherman

Mr. Don Sherman reported on the April 18, 2023 board meeting. The next board meeting is scheduled for May 16, 2023.

X. REPORT OF THE UNION – Lieutenant Jon Beattie

The Colorado Fallen Firefighter Memorial Ceremony occurred on April 29. Lieutenant Beattie thanked those who were in attendance.

West Metro Lieutenant Chris Trost is organizing a flag retirement ceremony on Flag Day, Wednesday, June 14, 2023. Any Civil Service Committee member who would like to retire a flag can bring it to the next Civil Service Committee meeting for inclusion in the retirement ceremony.

Human Resources Manager Shannon Rush will be retiring from West Metro in the coming weeks. A retirement celebration is scheduled for May 18, 2023. Lieutenant Beattie invited the Committee members to join the celebration and to wish Shannon well in her future endeavors.

XI. REPORT OF THE RCS COMMITTEE – Lieutenant Jon Beattie

Research continues as the RCS Committee studies the hiring practices at West Metro and the practices of other like-organizations. Representatives from the Cobb County Fire Department in Cobb County, Georgia presented to the RCS committee in April on their

innovative hiring practices. More information gathering will continue to occur in the coming months. The next RCS Committee meeting is scheduled for May 25, 2023. The District was awarded a \$5 million Staffing for Adequate Fire and Emergency Response (SAFER) grant that will allow the addition of six recruits to the fall academy (23-02) for a total of 16 West Metro recruits.

XII. FINANCIAL REPORT – Division Chief Doug Hutchinson

A. Budget Review

Chief Hutchinson reviewed the 2023 year-to-date budget.

XIII. OLD BUSINESS

A. 2023 Engineer Promotional Exam

President Valdez has signed the contract with CPS HR as the testing company for the 2023 Engineer Promotional Exam. Chief Hutchinson anticipates a kick-off meeting in the near future. SMEs have been selected for the exam process.

XIV. NEW BUSINESS

None.

XV. OTHER MATTERS

None.

XVI. EXECUTIVE SESSION

None.

XVII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Leo Johnson and seconded by Susan Emsbo to adjourn the regular meeting of the West Metro Fire Protection District Civil Service Committee. The motion was voted upon and carried.

The meeting adjourned at 6:22 p.m.

Recording Secretary: /s/ Jennifer Wheaton
/s/ Peggy Valdez