

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Board of Directors Meeting
October 16, 2018

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District board of directors was called to order by President Pam Feely at 7:00 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's headquarters, 433 S. Allison Parkway, Lakewood, Colorado.

II. ROLL CALL

President Pam Feely	Present
Vice President Marta Murray	Present
Secretary Wendy Volmer	Present
Treasurer Cassie Tanner	Present
Director Jerry Cassel	Present
Director Mike Feeley	Present
Director Kristina Moeder	Present

Also present were Fire Chief Don Lombardi; Deputy Chief Bruce Kral; Deputy Chief Mark Krapf; Deputy Chief Scott Rogers; Ms. Adele Reester, Esq.; Firefighter Mike Mulcahy, representing IAFF Local #1309; Ms. Glenda Aragon; and, Ms. Kim Brewer as recording secretary.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

President Feely led the Pledge of Allegiance and requested a moment of silence to honor all fallen firefighters.

IV. REVIEW OF MINUTES

MOTION: It was moved by Jerry Cassel and seconded by Marta Murray to approve the minutes of the regular meeting of the board of directors dated September 18, 2018, as presented. The motion was voted upon and carried.

V. EFO PRESENTATION TO ASSISTANT CHIEF DOUG HUTCHINSON

Chief Lombardi presented Chief Hutchinson with his EFO certification from the National Fire Academy.

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VI. PUBLIC COMMENT (Comments limited to 3 minutes each)

None.

VII. REPORTS

A. Report of the Fire Chief – Fire Chief Don Lombardi

1. US&R Update

Everybody has returned home from the hurricanes. There are still a few people deployed for Hurricane Michael. Because of the hurricanes, the meeting Chief Lombardi was supposed to have with the other Strategic Group chiefs and the FEMA Administrator about standardizing how teams are catalogued and typed has changed to November 14th.

2. Finance Division Update

a. September 2018 Financial Statements

Ms. Aragon distributed and reviewed the September 2018 financial statements with the board which will be brought to the November meeting for approval.

3. Election Update

Ballots were mailed to voters yesterday, and the state blue book and the county white books have also been mailed. There is a fair and balanced video on the West Metro website regarding Ballot Issue 7C, which is also on Facebook, Twitter, and YouTube.

4. Workplace Respect

The District and the union are collaborating on workplace respect training which will be given to all chiefs, union leadership and HR leadership in November by attorney Julie Pate. All other employees will go through the training early next year. In addition, all policies and procedures related to this topic are being updated and will be released in conjunction with the training.

5. Mission Lifeline EMS Award

West Metro received the Mission Lifeline EMS Award from the American Heart Association for the District's lifesaving skills with patients who experience severe heart attacks. The award recognizes top emergency medical services providers for their efforts in improving care by rapidly

identifying suspected heart attack patients, promptly notifying medical centers of incoming patients, and triggering an early response for awaiting hospital personnel.

6. EMS Instructor of the Year

The Emergency Services Association of Colorado will be awarding West Metro's Lieutenant Mike Binney with EMS Instructor of the Year at the annual conference in November.

7. Leadership Conference

Chief Lombardi will be attending the Colorado State Fire Chiefs' Leadership Conference in Keystone next week. He will be term-limited as president of CSFC, and will now hold the position of past president. Tom DeMint from Poudre Fire Authority will be the new president.

B. Administration – Deputy Chief Mark Krapf

1. Administration Update

West Metro has executed the final option of the fire contract with the National Renewable Energy Lab, which will take us through September of 2019. The value of the contract is \$1.47 million per year.

C. Operations – Deputy Chief Scott Rogers

None.

D. Life Safety – Deputy Chief Bruce Kral

1. Comprehensive Project Report - Electronic Report

2. Family Fire Muster

We had another great Fire Muster with close to 3,000 attendees. The weather couldn't have been much better, and all events went very well. The most popular event based on surveys of the attendees was again the live fire demonstration.

3. Housing the Homeless

Chief Kral has been involved in discussions with the city of Lakewood regarding housing the homeless and how that happens in churches that aren't Fire Code compliant. The city of Lakewood is going to issue a special use temporary permit that together with parameters set by West

Metro make sure the church is fire safe, the facility is OK, and the staff is trained. Jefferson County is going to issue an alternative use permit. Both agreed building officials need to be part of the process, and would allow this type of housing without sprinklers for three months, so that the sheltering community can regroup and get this process going.

E. Other Matters

Congratulations to Chief Kral and his wife Keri, who got married last weekend in Michigan.

F. Report of Legal Counsel – Adele Reester, Esq.

Attorney John Chmil has been attending the Legislative Committee meetings this fall. The next meeting will be tomorrow, where they will be looking at potential Gallagher Amendment legislation as well as legislation to allow people who are registered voters in other states and who also own property in Colorado in a special district, to vote in a special district election in Colorado.

G. Report of the President – President Pam Feely

1. Chief Lombardi's Appraisal

a. Format

All board members agreed to use the existing format for Chief Lombardi's appraisal.

Chief Lombardi will update his 2018 accomplishments and 2019 goals so that Kim Brewer can send them out to all board members along with the agreed upon appraisal form on November 30th. Completed reviews are due back to Kim by 4:00 p.m. December 7th for tabulation. Chief Lombardi's review will be given in open session at the board meeting on December 11th.

2. National Public Safety Conference

Chief Lombardi, Lieutenant Frainier, and Pam Feely will be presenting Colorado's Answer to Presumptive Cancer at the National Public Safety Conference in Las Vegas.

H. Treasurer's Report – Treasurer Cassie Tanner

1. August 2018 Financial Statements

MOTION: It was moved by Cassie Tanner and seconded by Marta Murray to approve the August 2018 financial statements as presented. The motion was voted upon and carried.

I. Report of the Union – Firefighter Mike Mulcahy

MOTION: It was moved by Wendy Volmer and seconded by Kristina Moeder to accept President Mulcahy's request to extend the mediation deadline date in the current Working Agreement to December 1, 2018. The motion was voted upon and carried.

J. Report of Civil Service Committee – Secretary Wendy Volmer

None. The next Civil Service Committee meeting will be held Thursday, October 18, 2018.

VIII. OLD BUSINESS

None.

IX. NEW BUSINESS

A. Request the Top Three Names for the Rank of Captain and the Top Three Names for the Rank of Lieutenant from the Civil Service Committee – Fire Chief Don Lombardi

Chief Lombardi requested and received consensus to request the top three names for the rank of captain and the top three names for the rank of lieutenant from the Civil Service Committee.

B. Station 16 Capital Project – Deputy Chief Mark Krapf

Tabled.

C. Colorado Firefighter Heart and Cancer Benefits Trust Trustee Nomination – Fire Chief Don Lombardi

MOTION: It was moved by Marta Murray and seconded by Jerry Cassel to nominate Chief Lombardi for reappointment as the designated member representative for West Metro Fire Protection District to serve as a trustee on the Colorado Firefighter Heart and Cancer Benefit Trust Committee. The motion was voted upon and carried.

D. 2019 Budget Presentation – Fire Chief Don Lombardi

Chief Lombardi gave a presentation on the 2019 budget. The public hearing for the budget will be held at the November board meeting, and the board will be asked to approve the budget at the December board meeting.

X. BOARD BRIEFS

A. Red Rocks Community College Affiliation Agreement – Fire Chief Don Lombardi

Chief Lombardi reviewed the Red Rocks Community College Affiliation Agreement with the board which will be brought to the November meeting for approval.

XI. OTHER MATTERS

None.

XII. EXECUTIVE SESSION

MOTION: At approximately 9:19 p.m. it was moved by Cassie Tanner and seconded by Marta Murray to enter into an executive session pursuant to § 24-6-402(4)(b) CRS for purposes of legal advice on a litigation update. The motion was voted upon and carried.

MOTION: At approximately 9:32 p.m. it was moved by Cassie Tanner and seconded by Wendy Volmer to resume the regular board meeting of the West Metro Fire Protection District. The motion was voted upon and carried.

President Feely announced that no motions were made nor were any votes taken.

XIII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Cassie Tanner and seconded by Marta Murray to adjourn the regular meeting of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.

The meeting adjourned at 9:32 p.m.

Recording Secretary: /s/s/ Kim Brewer
/s/ Wendy Volmer