

**AGENDA**

Regular Meeting of the West Metro Fire Protection District  
Board of Directors

Tuesday, September 15, 2020 – 6:30 p.m.  
This Meeting will be held remotely via Zoom

- I. CALL TO ORDER 6:30 PM**
- II. ROLL CALL**
- III. MOMENT OF SILENCE IN HONOR OF FALLEN FIREFIGHTERS**
  - Captain Bryant Anderson, City of Converse, Texas Fire Department, Converse, Texas
  - Captain Joseph Liedel, Monroe Charter Township Fire Department, Monroe, Michigan
  - Firefighter/First Responder Brian Stephen Smith, St. George Island Volunteer Fire Department, St. George Island, Florida
  - Interim Lieutenant Steven W. Tower, Goffstown Fire Department, Goffstown, New Hampshire
  - Captain Thomas Searcy, Houston Fire Department, Houston, Texas
- IV. REVIEW OF MINUTES**
  - A. Minutes of August 18, 2020 Pg. 5
- V. PROMOTIONS**
  - A. Promote Reed Norwood to the Rank of Captain and Cassen Zebroski to the Rank of Lieutenant – Fire Chief Don Lombardi Pg. 11
- VI. OATH OF OFFICE FOR CAPTAIN REED NORWOOD AND LIEUTENANT CASSEN ZEBROSKI**
- VII. WHEAT RIDGE PENSION BOARD MEETING Pg. 12**
- VIII. PUBLIC COMMENT (Comments limited to 3 minutes each)**
- IX. REPORTS**
  - A. Report of the Fire Chief – Fire Chief Don Lombardi
    - 1. Jefferson County Treasurer Update – Jerry DiTullio
    - 2. US&R Deployment Update

3. COVID-19 Update
4. Finance Division Update
  - a. July 2020 Financial Statements
5. 2021 Budget Update
6. Operations Board Presentation – Deputy Chief Scott Rogers
- B. Administration – Deputy Chief Mark Krapf
  1. Administration Update
- C. Operations – Deputy Chief Scott Rogers
  1. Review of Recent Activities
  2. Wildland Update
- D. Life Safety – Deputy Chief Bruce Kral
  1. Comprehensive Project Report – Electronic Report
  2. Virtual Fire Muster
- E. Other Matters
- F. Report of Legal Counsel – Adele Reester, Esq.
- G. Report of the President – President Cassie Tanner
  1. Fire Chief’s Appraisal Format Discussion
- H. Treasurer’s Report – Treasurer Jerry Cassel
  1. June 2020 Financial Statements
- I. Report of the Union – Firefighter Mike Mulcahy
- J. Report of the Civil Service Committee – Secretary Mike Williams

Pg. 16

**X. OLD BUSINESS**

- A. Architectural Design Plans for Station 16 and Administration Building –  
Division Chief Bob Olme Pg. 28
- B. Organizational Chart Life Safety Fire Marshal Position – Deputy Chief  
Bruce Kral Pg. 29
- C. 2020-2021 Community Wildfire Protection Plan Update – Division  
Chief Clint Fey Pg. 31

**XI. NEW BUSINESS**

- A. Request the Top Three Names for the Rank of Chief, the Rank of  
Captain, and the Rank of Lieutenant from the Civil Service Committee –  
Fire Chief Don Lombardi
- B. Nomination of SDA Property and Liability Pool Member Leo Johnson –  
Fire Chief Don Lombardi Pg. 56

**XII. BOARD BRIEFS**

- A. Information Technologies Network Switch Upgrade –  
Deputy Chief Mark Krapf Pg. 58
- B. Capital Lease Payment for Tower L-06 and Engine P-72 –  
Ms. Glenda Aragon Pg. 59

**XIII. OTHER MATTERS**

**XIV. EXECUTIVE SESSION**

**XV. ADJOURNMENT**

**XVI. ANNOUNCEMENTS**

September 1-26, 2020 Family Fire Muster, Virtual Event accessible at:  
[www.westmetrofire.org](http://www.westmetrofire.org)

September 19, 2020 IAFF Colorado Fallen Firefighter Memorial,  
Colorado Springs, CO

September 26, 2020 10:00 a.m., Family Fire Muster, 3535 S. Kipling  
Street, Lakewood, CO

October 4-10, 2020	National Fire Prevention Week
October 8, 2020	6:00 p.m., Civil Service Committee Meeting, 3535 S. Kipling Street, Lakewood, CO
October 20, 2020	6:30 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
November 12, 2020	6:00 p.m., Civil Service Committee Meeting, 3535 S. Kipling Street, Lakewood, CO
November 17, 2020	6:30 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
December 1, 2020	6:30 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
December 10, 2020	6:00 p.m., Civil Service Committee Meeting, 3535 S. Kipling Street, Lakewood, CO