RECORD OF PROCEEDINGS

West Metro Fire Protection District
Board of Directors Meeting
May 7, 2013

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District board of directors was called to order by President Pam Feely at 7:05 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's headquarters, 433 S. Allison Parkway, Lakewood, Colorado.

II. ROLL CALL

President Pam Feely	Present
Vice President Mike Munden	Present
Secretary Joe Margotte	Present
Treasurer Kristina Moeder	Present
Director Jim Kullhem	Present
Director Randy McConnell	Present
Director Wendy Volmer	Absent - Excused

Also present were Fire Chief Don Lombardi; Deputy Chief Bruce Kral; Deputy Chief Mark Krapf; Mr. Dick Lyons, Esq.; Mr. Blair Dickhoner, Esq.; Lieutenant Mike Frainier, representing IAFF Local #1309; Ms. Linda Gregory; and, Ms. Kim Adams as recording secretary.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

President Feely led the Pledge of Allegiance and requested a moment of silence to honor all fallen firefighters.

IV. PUBLIC COMMENT

None.

V. REVIEW OF MINUTES

MOTION: It was moved by Jim Kullhem and seconded by Mike Munden to approve the minutes of the regular meeting of the board of directors dated April 16, 2013, as presented. The motion was voted upon and carried.

VI. REPORTS

A. Report of the Fire Chief – Chief Don Lombardi

1. Meeting Calendar

Chief Lombardi distributed a calendar of the remaining 2013 regular board meeting dates and the 2014 regular board meeting dates which included proposed dates for planning meetings. The proposed planning meeting dates are built around strategic planning, budget and preparation for negotiations.

2. Finance Division Update – March Financial Statements

Ms. Gregory distributed and reviewed the March 2013 financial statements.

3. Sale of Bonds

The recent sale of the bonds netted the District $1.8 million present value in savings with a savings of a little over $2 million to the District's tax payers.

4. Preliminary Property Revaluation

Preliminary numbers from the Assessor's Office show that property revaluations will be up approximately 1%. However, when you take into account the projected protests, property tax revenue for the District is expected to be flat.

5. Request for Proposal – Ambulance Billing Services

Chief Lombardi distributed copies of the RFP for Ambulance Billing Services, which will be posted May 15, 2013. The deadline for proposal submission is June 17, 2013. Proposals will be reviewed by June 24, 2013, and evaluated against how West Metro currently handles ambulance billing.

6. Accreditation Update

Accreditation Manager, Captain Pete Anderson, is retiring Thursday, May 9, 2013. Lieutenant Mike Parker will be promoted to captain and take Pete's place as the accreditation manager.

B. Administration – Deputy Chief Mark Krapf

1. Electronic Report

2. Construction Updates

At Station 11, the exterior walls are complete, they are currently working on the roof of the work-out room, and all interior finishes are just about done. At Station 3, some interior finish work is also on-going. The punch list for Station 11 is expected in three weeks and the punch for Station 3 is expected in two weeks. Stations 9, 12 and 13 are getting walk-throughs with the contractors tomorrow to work out final pricing for the on-going projects.

C. Operations – Deputy Chief Scott Rogers

1. Electronic Report

D. Life Safety – Deputy Chief Bruce Kral

1. Electronic Report

There have been two fires at the apartment structure at 7800 W. Mansfield, both of which were extinguished by the sprinkler systems in the facility.

E. Other Matters

1. Light Rail

Chief Lombardi reported on the grand opening events for the Light Rail last weekend. West Metro was represented at the DFC stop alongside St. Anthony, with Rescue 4 and Engine 4. 35,000 people rode the trains on opening day.

F. Report of Legal Counsel – Dick Lyons, Esq.

Mr. Lyons introduced his new associate, Blair Dickhoner, who will be assisting in the representation of special districts.

Mr. Lyons reported discovery is closed in the Traci Miller litigation. Cathy Tallerico will be analyzing the facts to see if they support Ms. Miller's claim of discrimination. If they don't, she will file a motion for summary judgment to avoid trial.

Mr. Dickhoner reported House Bill 186, the Transparency Bill for special districts, was recently signed by the governor. This bill requires all special districts to record disclosure against all property within the boundaries of the district, disclose the name of the district, the service plan, and the powers of the district. The district has until December 31, 2014 to comply.

G. Report of the President – President Pam Feely

None.

H. Treasurer's Report – Treasurer Kristina Moeder

MOTION: It was moved by Kristina Moeder and seconded by Jim Kullhem to approve the February 2013 financial statement. The motion was voted upon and carried.

I. Report of the Union – Lieutenant Mike Frainier

None.

J. Report of Civil Service Committee – Director Wendy Volmer

The next Civil Service Committee meeting will be May 9, 2013.

K. Report of the Health Trust Board – Vice President Mike Munden

Vice President Munden reported on the Health Trust board meeting of May 1, 2013. The next meeting will be June 5, 2013.

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS

A. Request the Top Three Names from the Civil Service Committee Eligibility Register for the Rank of Captain and the Top Three Names from the Civil Service Committee Eligibility Register for the Rank of Lieutenant.

MOTION: It was moved by Kristina Moeder and seconded by Randy McConnell to request from the Civil Service Committee, the top three names from the eligibility register for the rank of captain, and the top three names from the eligibility register for the rank of lieutenant. The motion was voted upon and carried.

IX. BOARD BRIEFS

None.

X. OTHER MATTERS

The Colorado Fallen Firefighters Memorial Ceremony will be held Saturday, May 11, 2013, at 10:00 a.m. Governor Hickenlooper will be attending, and Mike Morgan, president of the Colorado State Fire Chiefs will be speaking.

XI. EXECUTIVE SESSION

None.

XII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Randy McConnell and seconded by Jim Kullhem to adjourn the regular meeting of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.

The meeting adjourned at 7:42 p.m.

Recording Secretary: /s/s/ Kim Adams
/s/ Joe Margotte