

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Civil Service Committee Meeting
November 14, 2023

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District Civil Service Committee was called to order by President Peggy Valdez at 6:15 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, remotely via Teams. As the Committee did not have a quorum until the arrival of Ms. Emsbo at 6:24 p.m., no decisions were made, or votes taken until quorum was met.

II. ROLL CALL

President Peggy Valdez	Present
Vice President Susan Emsbo	Present – Arrived at 6:24 p.m.
Member Kim Brewer	Present
Member Christina Cosentini	Present
Member Christopher Holm	Absent - Excused
Member Leo Johnson	Present
Member Jim Roos	Absent - Excused
Member Danny Turney	Absent - Excused
Board Liaison Don Sherman	Present

Also present were Fire Chief Don Lombardi; Division Chief Doug Hutchinson; Lieutenant Jon Beattie representing IAFF Local 1309; and, Ms. Jennifer Wheaton as recording secretary.

III. PUBLIC COMMENT

None.

IV. ADOPTION OF AGENDA

MOTION: It was moved by Kim Brewer and seconded by Susan Emsbo to accept the agenda for the regular meeting of the West Metro Fire Protection District Civil Service Committee of November 14, 2023, as presented. The motion was voted upon and carried.

V. REVIEW OF MINUTES

A. October 10, 2023 Regular Meeting and October 27 & 28, 2023 Special Meeting

MOTION: It was moved by Kim Brewer and seconded by Susan Emsbo to approve the minutes of the regular meeting of the Civil Service Committee dated October 10, 2023 and to approve the minutes of the special meeting of the Civil Service Committee dated October 27 and October 28, 2023 as presented. The motion was voted upon and carried.

VI. REPORT OF THE FIRE CHIEF – Fire Chief Don Lombardi

Chief Lombardi thanked the Committee members for attending the retreat in October.

Proposition HH was unsuccessful with Colorado voters. Chief Lombardi is monitoring potential action by the governor and the state legislature before the end of the year regarding property taxes in 2024, and any potential revenue impacts from decisions made by the legislature before the end of the year.

VII. REPORT OF THE TRAINING CHIEF – Division Chief Hutchinson

The recruit academy continues to go well with plans for graduation on December 15 at Dakota Ridge High School.

The tenured line personnel recently completed a required structure training series using buildings in the city of Golden that are scheduled for demolition in the near future. Chief Hutchinson thanked Golden Fire for their cooperation in allowing West Metro to train in their response area.

Captain Ben Tennessen recently developed a creative simulation training for officers that consists of a slide show depicting a developing structure fire, prompting the officers to respond to each slide. The training is delivered by the district chiefs and will be used as a method to develop and refine incident command skills. This training will continue through the remaining weeks of 2023.

VIII. REPORT OF LEGAL COUNSEL – Cathy. Tallerico, Esq.

None.

IX. REPORT OF BOARD LIAISON – Secretary Don Sherman

None.

X. REPORT OF THE UNION – Lieutenant Jon Beattie

Lieutenant Beattie acknowledged the outcome of the ballot measure Proposition HH, and expressed his appreciation to the voters for a good outcome.

The union holiday and awards party will be held on Saturday, December 9, 2023. Five firefighters have been nominated for the firefighter of the year award in 2023. Lieutenant Beattie is looking forward to making the announcement for the honorable award at the event. The Civil Service Committee members are encouraged to attend.

XI. REPORT OF THE RCS COMMITTEE – Lieutenant Jon Beattie

Changes to the RCS Committee Charter Document are being presented to all employees this week during the morning shift briefings. Implementation of the changes to the Charter Document has begun.

Future firefighter applicants have been participating in the public offerings of the physical agility test. These test dates are free of charge and open to the public. Passing scores can be used for the upcoming 2024 hiring process. The next public test date will occur on December 3, 2023. West Metro has hired the marketing agency Cactus to assist with recruitment as this next hiring process approaches.

XII. FINANCIAL REPORT – Division Chief Doug Hutchinson

A. Budget Review

Chief Hutchinson reviewed the 2023 year-to-date budget.

XIII. OLD BUSINESS

A. 2024 Captain Promotional Exam

Chief Hutchinson reported that the subject matter experts have been identified for the 2024 Captain Promotional Exam. The SME kickoff meeting will be held on Monday, November 20, 2023. Ms. Cosentini will attend this meeting.

1. Contract

MOTION: It was moved by Chris Cosentini and seconded by Kim Brewer to approve the contract for the 2024 Captain Promotional Exam. The motion was voted upon and carried.

XIV. NEW BUSINESS

None.

XV. OTHER MATTERS

The Board and Civil Service Committee Holiday Gathering will be held on Wednesday, December 13, 2023 at 6:00 p.m. at the restaurant, 240 Union.

XVI. EXECUTIVE SESSION

None.

XVII. ADJOURNMENT

MOTION: There being no further business to be presented it was moved by Kim Brewer and seconded by Susan Emsbo to adjourn the regular meeting of the West Metro Fire Protection District Civil Service Committee. The motion was voted upon and carried.

The meeting adjourned at 6:36 p.m.

Recording Secretary: /s/s/ Jennifer Wheaton
/s/ Peggy Valdez