

**West Metro Fire Rescue
Administrative Procedure #1501
TOBACCO USE**



Review Cycle: 3-Year

Reviewed: 10/3/2024

Scope: All District Employees

Author: Fire Chief

CFAI Reference: [11A.2](#), [11B.1](#)

Policy

1. Smoking is not permitted inside District vehicles, buildings, or facilities.
2. Smoking is prohibited while performing work for the District.
3. Visitors/contractors may smoke outside while on District property; however, smoking is prohibited within 25 feet of all entrances, operable windows, passageways, and ventilation systems of District buildings.
4. All employees shall be tobacco-free.
5. All employees shall comply with this restriction whether on or off duty.

Don Lombardi, Fire Chief

Previous AP #	Date of Change	Description of Change
#1501	10.11.2016	Updated CFAI references to 9 th Edition FESSAM.
	10.1.2019	Updated requirement to be tobacco-free as of 10.01.20.
	8.24.2021	Removed language for original tobacco-free date requirement and inserted consistent naming convention for the District.
	1.1.2022	Updated review cycle. Updated CFAI references to 10 th Edition.
	10.3.24	Language cleanup throughout document.