

AGENDA
Regular Meeting of the West Metro Fire Protection District
Board of Directors
Tuesday, December 2, 2025 at 6:00 p.m.
West Metro Administration
433 S. Allison Parkway, Lakewood, CO 80226
Remote attendance available via Teams

I. CALL TO ORDER 6:00 PM

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Moment of Silence in Honor of Fallen Firefighters

- Captain Michael A. Brooke, Northampton Fire Department, Northampton, Pennsylvania

**IV. CONTINUATION OF THE PUBLIC HEARING ON THE 2026 BUDGET
(CONTINUED FROM NOVEMBER 18, 2025 BOARD MEETING)**

V. REVIEW OF MINUTES

- A. Minutes of November 18, 2025

VI. PUBLIC COMMENT (Comments limited to 3 minutes each, please refer to the public notice for public comment participation)

VII. REPORTS

- A. Report of the Fire Chief – Fire Chief Jeremy Metz

1. USAR Update
2. Wildfire Resiliency Code Update
3. Accreditation Update

- a. Strategic Plan SPT Update – Assistant Chief Ben Tennessen, and Captain Andy Jensen

- B. Finance Division Update – Finance Director Bruk Mulaw

1. The October 2025 and November 2025 Financial Statements will be presented at the January 20, 2026 Board Meeting.

- C. Chief of Staff – Deputy Chief Mike Kirkpatrick
 - 1. Chief of Staff Update
- D. Administration – Deputy Chief Todd Heintz
 - 1. Administration Update
- E. Operations – Deputy Chief Gary Armstrong
 - 1. Operations Update
- F. Life Safety – Deputy Chief Steve Aseltine
 - 1. Comprehensive Project Report – Electronic Report
- G. Other Matters
- H. Report of Legal Counsel – Adele Reester, Esq.
- I. Report of the President – President Bill Clayton
- J. Treasurer’s Report – Treasurer Amira Watters
 - 1. September 2025 Financial Statements
- K. Report of the Union – Captain Mike Mulcahy
- L. Report of the Civil Service Committee – Secretary Don Sherman

VIII. OLD BUSINESS

- A. Approval of the Updated Board Policy and District Bylaws – Deputy Chief Mike Kirkpatrick
- B. Resolution 2025-03 – A Resolution to Adopt the Budget for 2026 – Fire Chief Jeremy Metz
- C. Resolution 2025-04 – A Resolution to Appropriate Sums of Money for 2026 – Fire Chief Jeremy Metz
- D. Resolution 2025-05 – A Resolution to Appropriate the District’s Comprehensive Fund Balance Reserve for 2026 – Fire Chief Jeremy Metz
- E. Resolution 2025-6 – A Resolution Levying General Property Taxes for the Year 2025 to Help Defray the Costs of Government for the West Metro Fire Protection District, for the 2026 Budget Year – Fire Chief Jeremy Metz

F. \$2,000,000 1st Bank Line of Credit Renewal – Finance Director Bruk Mulaw

IX. NEW BUSINESS

A. Request for the Top Four Names from the Eligibility Register for the Rank of Lieutenant from the Civil Service Committee – Fire Chief Jeremy Metz

X. BOARD BRIEFS

XI. OTHER MATTERS

A. Board and Civil Service Committee Holiday Gathering December 16, 2025

XII. EXECUTIVE SESSION

XIII. ADJOURNMENT

XIV. ANNOUNCEMENTS

December 16, 2025 6:00 p.m., Board and Civil Service Committee Holiday Gathering, Simms Steakhouse

January 13, 2026 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

January 20, 2026 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

February 10, 2026 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

February 17, 2026 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

March 10, 2026 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

March 17, 2026 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

April 14, 2026 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

April 21, 2026 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

May 12, 2026 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

May 19, 2026 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

June 9, 2026 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

June 16, 2026 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

July 14, 2026 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

July 21, 2026 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

August 11, 2026 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

August 18, 2026 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

September 8, 2026 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

September 15, 2026 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

October 13, 2026 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

October 20, 2026 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

November 10, 2026 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

November 17, 2026 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

December 1, 2026 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway,
Lakewood, CO

December 8, 2026 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison
Parkway, Lakewood, CO