

RECORD OF PROCEEDINGS

West Metro Fire Protection District
Board of Directors Meeting
June 16, 2026

I. CALL TO ORDER

The regular meeting of the West Metro Fire Protection District board of directors was called to order by President Bill Clayton at 6:02 p.m. This meeting was held in accordance with the applicable statutes of the state of Colorado, at West Metro Fire Protection District's Administrative Office Building, at 433 South Allison Parkway, Lakewood, Colorado, and available remotely via Teams.

II. ROLL CALL

President Bill Clayton	Present
Vice President Carolyn Wolfrum	Absent
Secretary Don Sherman	Present
Treasurer Amira Watters	Present
Director Steven Haire	Present
Director Mike Williams	Present
Director Joe Zimmermann	Present

Also present were Fire Chief Jeremy Metz; Deputy Chief Gary Armstrong; Deputy Chief Steve Aseltine (Remote via Teams); Division Chief Jay Jackson; Ms. Adele Reester, Esq.; Captain Mike Mulcahy representing IAFF Local #1309; Mr. Bruk Mulaw; and, Ms. Jennifer Wheaton as recording secretary.

III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

President Clayton led the Pledge of Allegiance and requested a moment of silence to honor all fallen firefighters.

IV. REVIEW OF MINUTES

A. Minutes of May 19, 2026

MOTION: It was moved by Mike Williams and seconded by Amira Watters to approve the minutes of the regular meeting of the board of directors dated May 19, 2026, as presented. The motion was voted upon and carried.

V. ELECTION OF OFFICERS

MOTION: It was moved by Don Sherman and seconded by Steven Haire to nominate Bill Clayton for president, Carolyn Wolfrum for vice president, Don Sherman for Secretary, and Amira Watters for Treasurer. The motion was voted upon and carried.

VI. BOARD LIAISON ASSIGNMENTS

- A. Civil Service Committee – Don Sherman and Amira Watters (Alternate)**
- B. Negotiations Committee – Don Sherman and Mike Williams**
- C. Appeals Board – Joe Zimmermann, Steven Haire, and Amira Watters**
- D. Legislative SDA Liaison – Carolyn Wolfrum**
- E. Construction Review – Mike Williams and Joe Zimmermann**
- F. Urban Renewal Authority Liaison (Including the Lakewood Reinvestment Authority) – Carolyn Wolfrum**

VII. PROMOTIONS

- A. Promote Dan Wenger to the Rank of Assistant Chief, Effective June 16, 2026, Promote Matt Marfil to the Rank of Captain, Effective June 16, 2026, Promote Colin Fay to the Rank of Lieutenant, Effective May 6, 2026, Promote AJ Kallweit to the Rank of Lieutenant, Effective June 16, 2026, and Promote Mitchell Nachreiner, Jacob Glime, Jeffrey Orbino, and Trevor Diaz to the Rank of Engineer, Effective June 9, 2026 – Fire Chief Jeremy Metz**

MOTION: It was moved by Don Sherman and seconded by Mike Williams to promote Dan Wenger to the rank of assistant chief, effective June 16, 2026, to promote Matt Marfil to the rank of captain, effective June 16, 2026, to promote Colin Fay to the rank of lieutenant, effective May 6, 2026, to promote AJ Kallweit to the rank of lieutenant, effective June 16, 2026, and to promote Mitchell Nachreiner, Jacob Glime, Jeffrey Orbino, and Trevor Diaz to the rank of engineer, effective June 9, 2026. The motion was voted upon and carried.

VIII. OATH OF OFFICE FOR ASSISTANT CHIEF DAN WENGER, CAPTAIN MATT MARFIL, LIEUTENANT COLLIN FAY, LIEUTENANT AJ KALLWEIT, AND ENGINEER MITCHELL NACHREINER, ENGINEER JACOB GLIME, ENGINEER JEFFREY ORBINO, AND ENGINEER TREVOR DIAZ

RECESS

At approximately 6:30 p.m., President Clayton announced the board would take a 15-minute recess to congratulate the newly promoted employees and would reconvene the regular meeting of the West Metro Fire Protection District Board of Directors at 6:45 p.m.

IX. PUBLIC COMMENT

Mr. Roger Ball of Lakewood, Colorado, was present to speak for public comment, bringing concerns to the board about the fire hazard potential at the Green Mountain open space area, suggesting options for mitigating fuel sources, including allowing sheep or goats to graze open space areas that naturally clear dry grasses that act as wildfire fuel.

Ms. Glendine Wergland of Galton, Massachusetts, was present to speak for public comment, to provide suggestions for turning fire-prone wildland areas into manageable, revenue-generating grazing pastures.

X. REPORTS

A. Report of the Fire Chief – Fire Chief Jeremy Metz

1. CO-TF1 Update

Advocacy efforts to increase federal funding for the 26 FEMA Urban Search & Rescue teams by \$56 million for the fiscal year 2027 have stalled between the House and Senate. Chief Metz will be monitoring potential funding opportunities in the form of micro-grants for the purchase of program equipment.

2. Accreditation Update

a. Community Risk Assessment, Standard of Cover, and Annual Program Appraisals

The 2026 Community Risk Assessment and Standard of Cover documents have been uploaded to OnBoard. Chief Metz requested that the board review the documents by the July 21, 2026 board meeting, at which time Division Chief Mike Parker will provide a presentation to the board on these accreditation documents, followed by a request for board approval. Additionally, Chief Metz noted that the Strategic Plan 2024, has received minor revisions to include updates to the team members and to update the message from the fire chief. The next edition of the Strategic Plan is scheduled for completion in 2028.

3. Revenue Stabilization Initiative Update

Mr. Haire, Mr. Clayton, and Chief Metz will be meeting with representatives from the city of Edgewater and the city of Wheat Ridge to further discuss the revenue stabilization initiative.

Chief Metz is scheduled to present at upcoming meetings of the Jefferson County Board of County Commissioners, the Edgewater City Council, and the Lakewood City Council on the recommendations of the Community Advisory Group (CAG) regarding revenue stabilization. He thanked the board for their participation and support at these meetings.

4. Camp Ember Update

The 2026 Camp Ember was a great success. The West Metro-Arvida combined camp hosted 16 young women ages 16-18 from June 5-7, 2026.

The camp was held at the Arvada Training Center. Firefighter/Paramedic Marina Tricarico will provide a presentation on the 2026 Camp Ember at the July 21, 2026 board meeting.

5. Community Fire Academy

Scheduled for August 19, August 26, September 2, and September 12, 2026. More information can be found on the District's website.

6. Property Inclusion

A homeowner near the White Deer Valley community has been in contact with the Life Safety Division to inquire about the process to be included in the District. Chief Metz noted that the homeowner will first need to exclude from Conifer Fire Department before petitioning for inclusion into the District.

B. Finance – Finance Director Bruk Mulaw

1. April 2026 Financial Statements

Mr. Mulaw reviewed the April 2026 financial statements which will be brought to the board for approval at the July 21, 2026 meeting.

C. Chief of Staff – Fire Chief Jeremy Metz

1. Chief of Staff Update

The Drone as a First Responder Grant, in coordination with Lakewood Police, was awarded. The installation of the drone as part of this program is in progress at Station 4.

Emergency Manager Clint Fey submitted an application to the Urban Area Security Initiative (UASI) for the purchase of an additional grant to be positioned for response at Station 10.

D. Administration – Division Chief Jay Jackson

1. Administration Update

The District is completing a competitive analysis of technology platforms to ensure the best value. The goal is to analyze the functions of each platform utilized by the District and determine if there is a single platform capable of handling all needed functions, from human resources to records and supply inventory management.

The new Class A building has arrived at the Training Center in pieces and is in the process of being assembled. The finished building will be

completed in early July. Training on the new structure will occur July 5-7, 2026.

The initial design plans for the planned future Station 18 have been submitted to the city of Lakewood.

The construction on the Reserve Apparatus Storage facility is progressing on schedule with projected completion later this fall.

New Engine 10 and Engine 4 have arrived from Pierce Manufacturing. Final finishing details will be made on each apparatus before placing them in service next month. The new Brush 4 from Skeeter Manufacturing has also arrived and is receiving equipment and decals from the Fleet Maintenance Division before going into service in July.

E. Operations – Deputy Chief Gary Armstrong

1. Operations Update

Chief Armstrong updated the board on the FEMA-managed Staffing for Adequate Fire and Emergency Response (SAFER) Grant that was awarded to the District in 2023 to fund the salaries and benefits of newly hired firefighters for a period of three years, worth 5 million dollars to the District. Several firefighters who were hired in association with the grant have resigned to pursue other opportunities, resulting in a loss of approximately \$300,000 of the \$5 million. The Operations Staffing Specialist, Firefighter/Paramedic Dennis Hollister, has worked to coordinate with the grant administrators to redirect those lost funds to other newly hired firefighters who were not originally hired as part of the grant. This effort to reclaim the awarded grant funding has resulted in a \$300,000 reimbursement, allowing the District to receive the full \$5 million in grant funding.

Chief Armstrong reviewed notable calls in recent weeks, including a structure fire with two firefighter injuries as a result of a search for a known victim inside the home.

F. Life Safety – Deputy Chief Steve Aseltine (Remote via Teams)

1. Comprehensive Project Report – Electronic Report

Chief Aseltine noted that there has been a significant increase in the number of permits reviewed and completed in the last month due to the efforts of Fire Marshall Kelly Brooks and the plans review staff to adjust their process, resulting in increased output.

G. Other Matters

None.

H. Report of Legal Counsel – Adele Reester, Esq.

Ms. Reester reminded the board about the appropriate process and best practices during the Public Comment portion of the meeting.

I. Report of the President – President Bill Clayton

President Clayton thanked the board for their support in remaining the board president through May 2027.

J. Treasurer's Report – Treasurer Amira Watters

1. March 2026 Financial Statements

MOTION: It was moved by Amira Watters and seconded by Steven Haire to approve the March 2026 financial statements as presented. The motion was voted upon and carried.

K. Report of the Union – Captain Mike Mulcahy

President Mulcahy acknowledged the successful outcome of the 2025 Engineer Promotional Exam, which was just recently completed in June 2026 due to technical complications during the initial promotional exam process last fall. He noted the coordinated efforts of the District's leadership, union, legal, Board of Directors, Civil Service Committee, and Training Division to ensure a fair process for all candidates.

L. Report of Civil Service Committee – Secretary Don Sherman

Mr. Sherman reported on the June 9, 2026 Civil Service Committee meetings. The next meeting of the CSC is scheduled for July 14, 2026.

XI. OLD BUSINESS

A. Purchase of New Dive Apparatus – Division Chief Jay Jackson

MOTION: It was moved by Joe Zimmermann and seconded by Amira Watters to approve the contract with Front Range Fire Apparatus for the purchase of one Pierce Frontline Freightliner M2106 Dive Apparatus and to authorize Chief Metz or a designee to execute the contract documents. The motion was voted upon and carried.

The board weighed the decision to approve this apparatus purchase in light of the current financial challenges facing the District. Acknowledging that the deferral of this purchase could result in further price increases and delays in the delivery

of this needed apparatus. Discussions focused on the District's pre-funded apparatus replacement fund, which utilizes a 30-year schedule to plan purchases based on the life expectancy of each vehicle. The board acknowledged that falling behind on this schedule could severely impact the District's ability to maintain a functional fleet in the future.

- B. Lease Extension – Mount Morrison Radio Tower – Division Chief Jay Jackson

MOTION: It was moved by Steven Haire and seconded by Joe Zimmermann to approve the amended lease agreement with Bear Creek Development Corporation and authorize Chief Metz or a designee to execute all documents associated with this lease, pending legal approval. The motion was voted upon and carried.

- C. Approval of First Amendment to Chief Metz's Employment Contract

MOTION: It was moved by Mike Williams and seconded by Amira Watters to approve the 1st amendment to the fire chief's contract as presented. The motion was voted upon and carried.

XII. NEW BUSINESS

None.

XIII. BOARD BRIEFS

- A. Approve Resolution 2026-05 – A Resolution Appointing a District DEO and Authorizing IGA for Coordinated Election – Fire Chief Jeremy Metz

XIV. OTHER MATTERS

None.

XV. EXECUTIVE SESSION

- A. Legal advice pursuant to Section 24-6-402(4)(b), C.R.S. for legal advice regarding a litigation update for the Braning matter.

MOTION: At approximately 8:43 p.m., it was moved by Don Sherman and seconded by Joe Zimmermann to enter into executive session pursuant to Section 24-6-402(4)(b) C.R.S. for legal advice regarding a litigation update for the Braning matter. The motion was voted upon and carried.

MOTION: At approximately 9:00 p.m. it was moved by Joe Zimmermann and seconded by Steven Haire to resume the regular board meeting of the West Metro Fire Protection District. The motion was voted upon and carried.

President Clayton announced that no motions were made nor were any votes taken.

B. Executive Session (if needed)

XVI. ADJOURNMENT

MOTION: There being no further business to be presented it was moved Bill Clayton and seconded by Amira Watters to adjourn the regular meeting of the West Metro Fire Protection District board of directors. The motion was voted upon and carried.

The meeting adjourned at 9:03 p.m.

Recording Secretary: /s/s/ Jennifer Wheaton
/s/ Don Sherman

CERTIFICATION OF EXECUTIVE SESSION

On June 16, 2026, it was duly moved and seconded that the West Metro Fire Protection District Board of Directors enter into an executive session pursuant to § 24-6-402(4)(b) C.R.S. for legal advice regarding a litigation update for the Braning matter from the Board's legal counsel, Adele L. Reester and Catherine A. Tallerico, such advice constituting privileged attorney-client communications in the opinion of Ms. Reester and Ms. Tallerico. The motion carried unanimously, and the Board entered into an executive session from 8:53 p.m. until 9:00 p.m.

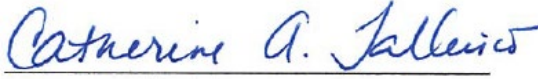
Ms. Tallerico and Ms. Reester specifically advised the Board with respect to questions and concerns raised by the Board members regarding the Braning litigation, all such advice constituting privileged attorney-client communications in the opinion of Ms. Reester and Ms. Tallerico.

CERTIFICATION BY REGISTERED ATTORNEYS

I, Adele L. Reester, Reg. No. 28549, hereby certify that the executive session was devoted to providing specific legal advice to the Board of Directors regarding the Braning litigation, and that all such communications for that portion were privileged under applicable Colorado law and Supreme Court rules.


Adele L. Reester

I, Catherine A. Tallerico, Reg. No. 19995, hereby certify that the executive session was devoted to providing specific legal advice to the Board of Directors regarding the Braning litigation and that all such communications were confidential under applicable Colorado law and Supreme Court rules.


Catherine A. Tallerico