

**AGENDA**

Regular Meeting of the West Metro Fire Protection District  
Board of Directors

Tuesday, November 19, 2024 – 6:00 p.m.

West Metro Administration

433 S. Allison Parkway, Lakewood, CO 80226

Remote attendance available via Teams

**I. CALL TO ORDER 6:00 PM**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

Moment of Silence in Honor of Fallen Firefighters

- Battalion Chief Tony Ray Garrison, Fairview Volunteer Fire Department, Inc, Fairview, North Carolina
- Assistant Chief Scott Glass, Perryton Fire and EMS, Perryton, Texas
- Engineer Robert Sharkevich, Sr., Wethersfield Volunteer Fire Department, Wethersfield, Connecticut
- Firefighter Marcelo Garcia, III, Houston Fire Department, Houston, Texas

**IV. PUBLIC HEARING ON THE 2025 BUDGET**

**V. REVIEW OF MINUTES**

A. Minutes of October 15, 2024 Pg.

**VI. CITIZEN AWARDS**

A. Presentation of Citizen Award to Debra Coaty, Jerry Barrios, and Rudy Stines – Fire Chief Don Lombardi

**RECESS**

**VII. PUBLIC COMMENT (Comments limited to 3 minutes each, please refer to the public notice for public comment participation)**

**VIII. REPORTS**

- A. Report of the Fire Chief – Fire Chief Don Lombardi
1. USAR Update
  2. Insurance Services Office (ISO) Classification Process Update

- 3. White Deer Valley Inclusion Update
- B. Finance Division Update – Finance Director Bruk Mulaw
  - 1. September 2024 Financial Statements
- C. Administration – Deputy Chief Jeremy Metz
  - 1. Administration Update
- D. Operations – Deputy Chief Dan Pfannenstiel
  - 1. Operations Update
- E. Life Safety – Deputy Chief Mike Kirkpatrick
  - 1. Comprehensive Project Report – Electronic Report Pg.
  - 2. 29<sup>th</sup> Annual West Metro Family Fire Muster 2024 Report –  
Community Risk Reduction Manager Erin Bravo
- F. Other Matters
- G. Report of Legal Counsel – Adele Reester, Esq.
- H. Report of the President – President Jerry Cassel
  - 1. Fire Chief Annual Appraisal
- I. Treasurer’s Report – Treasurer Carolyn Wolfrum
  - 1. August 2024 Financial Statements
- J. Report of the Union – Lieutenant Mike Mulcahy
- K. Report of the Civil Service Committee – Secretary Don Sherman

**IX. OLD BUSINESS**

- A. Fire Chief Search Committee Update – Chairman Don Sherman and Bill Clayton Pg.
- B. Approval of General Contractor for the Reserve Apparatus Storage Facility – Deputy Chief Jeremy Metz Pg.
- C. Jefferson County Emergency Communications Authority (JCECA)

	Lease Agreement – Deputy Chief Jeremy Metz	Pg.
D.	Debt Collections Agency Contract for EMS Billing Services (Pending Legal Review) – Deputy Chief Jeremy Metz	
E.	Apparatus Purchases (Three Engines) – Division Chief Jay Jackson	Pg.
F.	Apparatus Purchases (Two Medics) – Division Chief Jay Jackson	Pg.
G.	Apparatus Purchases (One Type 3 Engine) – Division Chief Jay Jackson	Pg.
H.	2025 Financial Risk Analysis – Deputy Chief Jeremy Metz	
<b>X.</b>	<b>NEW BUSINESS</b>	
A.	Set Public Hearing for the Petition for Inclusion for the White Deer Valley Property – Fire Chief Don Lombardi	
<b>XI.</b>	<b>BOARD BRIEFS</b>	
<b>XII.</b>	<b>OTHER MATTERS</b>	
A.	Next Board Meeting at 5:00 p.m.	
B.	Board and Civil Service Committee Holiday Gathering	
<b>XIII.</b>	<b>EXECUTIVE SESSION</b>	
<b>XIV.</b>	<b>ADJOURNMENT</b>	
<b>XV.</b>	<b>ANNOUNCEMENTS</b>	
	December 3, 2024	<b>*5:00 p.m.*</b> , Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO (earlier start time)
	December 10, 2024	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
	December 11, 2024	6:00 p.m., Board and Civil Service Committee Holiday Gathering, 240 Union, Lakewood, CO
	January 14, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

January 21, 2025 6:00 p.m., Board of Directors Meeting, 433 S.  
Allison Parkway, Lakewood, CO

February 11, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S.  
Allison Parkway, Lakewood, CO

February 18, 2025 6:00 p.m., Board of Directors Meeting, 433 S.  
Allison Parkway, Lakewood, CO

March 4, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S.  
Allison Parkway, Lakewood, CO

March 11, 2025 6:00 p.m., Board of Directors Meeting, 433 S.  
Allison Parkway, Lakewood, CO

April 8, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S.  
Allison Parkway, Lakewood, CO

April 15, 2025 6:00 p.m., Board of Directors Meeting, 433 S.  
Allison Parkway, Lakewood, CO

May 13, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S.  
Allison Parkway, Lakewood, CO

May 20, 2025 6:00 p.m., Board of Directors Meeting, 433 S.  
Allison Parkway, Lakewood, CO

June 10, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S.  
Allison Parkway, Lakewood, CO

June 17, 2025 6:00 p.m., Board of Directors Meeting, 433 S.  
Allison Parkway, Lakewood, CO

July 8, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S.  
Allison Parkway, Lakewood, CO

July 15, 2025 6:00 p.m., Board of Directors Meeting, 433 S.  
Allison Parkway, Lakewood, CO

August 12, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
August 19, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
September 9, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
September 16, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
October 14, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
October 21, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
November 11, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
November 18, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
December 2, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
December 9, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO