

AGENDA

Regular Meeting of the West Metro Fire Protection District
Board of Directors

Tuesday, December 3, 2024 – 5:00 p.m.

West Metro Administration

433 S. Allison Parkway, Lakewood, CO 80226

Remote attendance available via Teams

I. CALL TO ORDER 5:00 PM

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Moment of Silence in Honor of Fallen Firefighters

- Battalion Chief John Walsh, Pittsburgh Bureau of Fire, Pittsburgh, Pennsylvania
- 3rd Assistant Chief Stephen Michael Pavetti, Kiski Township Fire Department #1, Apollo, Pennsylvania
- Firefighter Johnny Goines, Verona Volunteer Fire Department, Jacksonville, North Carolina

IV. PUBLIC HEARING ON THE 2025 BUDGET - CONTINUATION FROM THE NOVEMBER 19, 2024 PUBLIC HEARING

V. PUBLIC HEARING ON PETITION FOR INCLUSION

- A. Petition/Board Order of Inclusion for the White Deer Valley Property Pg. 6

VI. REVIEW OF MINUTES

- A. Minutes of November 19, 2024 Pg. 9

VII. PUBLIC COMMENT (Comments limited to 3 minutes each, please refer to the public notice for public comment participation)

VIII. REPORTS

- A. Report of the Fire Chief – Fire Chief Don Lombardi
 - 1. Fund Balances 2008-2015
- B. Finance Division Update – Finance Director Bruk Mulaw
 - 1. The October 2024 and November 2024 Financial Statements will be presented at the January 21, 2025 Board Meeting
- C. Administration – Deputy Chief Jeremy Metz

- 1. Administration Update
- D. Operations – Deputy Chief Dan Pfannenstiel
 - 1. Operations Update
- E. Life Safety – Deputy Chief Mike Kirkpatrick
 - 1. Comprehensive Project Report – Electronic Report
- F. Other Matters
- G. Report of Legal Counsel – Adele Reester, Esq.
- H. Report of the President – President Jerry Cassel
- I. Treasurer’s Report – Treasurer Carolyn Wolfrum
 - 1. September 2024 Financial Statements
- J. Report of the Union – Lieutenant Mike Mulcahy
- K. Report of the Civil Service Committee – Secretary Don Sherman

IX. OLD BUSINESS

- A. Debt Collections Agency Contract for EMS Billing Services –
Division Chief Todd Heintl Pg. 16
- B. Resolution 2024-07 – A Resolution to Adopt the Budget for 2025 –
Fire Chief Don Lombardi Pg. 38
- C. Resolution 2024-08 – A Resolution to Appropriate Sums of Money
for 2025 – Fire Chief Don Lombardi Pg. 41
- D. Resolution 2024-09 – A Resolution to Appropriate the District’s
Comprehensive Fund Balance Reserve for 2025 – Fire Chief
Don Lombardi Pg. 43
- E. Resolution 2024-10 – A Resolution Levying General Property Taxes
for the Year 2024 to Help Defray the Costs of Government for the
West Metro Fire Protection District, for the 2025 Budget Year – Fire
Chief Don Lombardi Pg. 45
- F. \$2,000,000 1st Bank Line of Credit Renewal – Finance Director Bruk
Mulaw Pg. 47
- G. Resolution 2024-11 – Appointing a Designated Election Official for the

May 6, 2025, Board Member Election – Fire Chief Don Lombardi Pg. 48

H. Fire Chief Search Committee Update – Chairman Don Sherman and Bill Clayton Pg. 50

X. NEW BUSINESS

A. Request for the Top Four Names from the Eligibility Register for the Rank of Lieutenant from the Civil Service Committee – Fire Chief Don Lombardi

XI. BOARD BRIEFS

A. Life Safety Fees – Deputy Chief of Life Safety Mike Kirkpatrick Pg. 54

XII. OTHER MATTERS

A. Board and Civil Service Committee Holiday Gathering

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

XV. ANNOUNCEMENTS

December 10, 2024 CANCELLED, Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

December 11, 2024 6:00 p.m., Board and Civil Service Committee Holiday Gathering, 240 Union, Lakewood, CO

January 14, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

January 21, 2025 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

February 11, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

February 18, 2025 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

March 4, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

March 11, 2025 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

April 8, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

April 15, 2025 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

May 13, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

May 20, 2025 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

June 10, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

June 17, 2025 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

July 8, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

July 15, 2025 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

August 12, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

August 19, 2025 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

September 9, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

September 16, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
October 14, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
October 21, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
November 11, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
November 18, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
December 2, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
December 9, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO